



# QStar Partner Solution

## Document Management Archive

Spielberg and QStar create a flexible and secure document and email archive solution

Spielberg FileDirector with QStar HSM enterprise archive platform creates a complete document management and archival solution that is both flexible and secure; providing operational and capital savings while creating a foundation for long-term storage, compliance and disaster prevention.



### FileDirector

FileDirector covers all the stages of a document in modern enterprises: from capturing paper documents, handling documents already in digital format, indexing, providing simple search and retrieval, and the secure archiving of data. FileDirector manages the security of the system by authorizing only pre-defined users access to stored data. FileDirector is not limited to a single location: up to 128 servers can work together in a network, enabling enterprises to gain the document management benefits of FileDirector even when operating globally.

FileDirector Enterprise is a perfect fit for SMEs and large enterprises, while FileDirector SBE is a high-performance solution specially developed for the needs of small businesses and workgroups. The software is Windows based, easy to use and contains an unbeatable range of integrated data recording and search functions.

### FileDirector Benefits

- Lower costs
- Processes paper documents in the same way as digital documents
- Perfect integration with Microsoft Office
- Automatic email recording directly from the email server
- Scalable for up to 128 servers
- Manages millions of documents accessed by thousands of users wherever they need access



### QStar HSM Enterprise Archive Platform

QStar HSM is simple to install and easy to use. The archive is made to look like a standard local or network attached disk drive to FileDirector. QStar HSM can be installed on the same server as the Spielberg software or, for larger systems, on a separate Windows server. Alternatively, the solution can be provided on a pre-installed appliance (SentrySTR). The product suite allows for storage and retrieval to disk, tape or optical technologies situated locally or, for disaster prevention purposes, remotely.

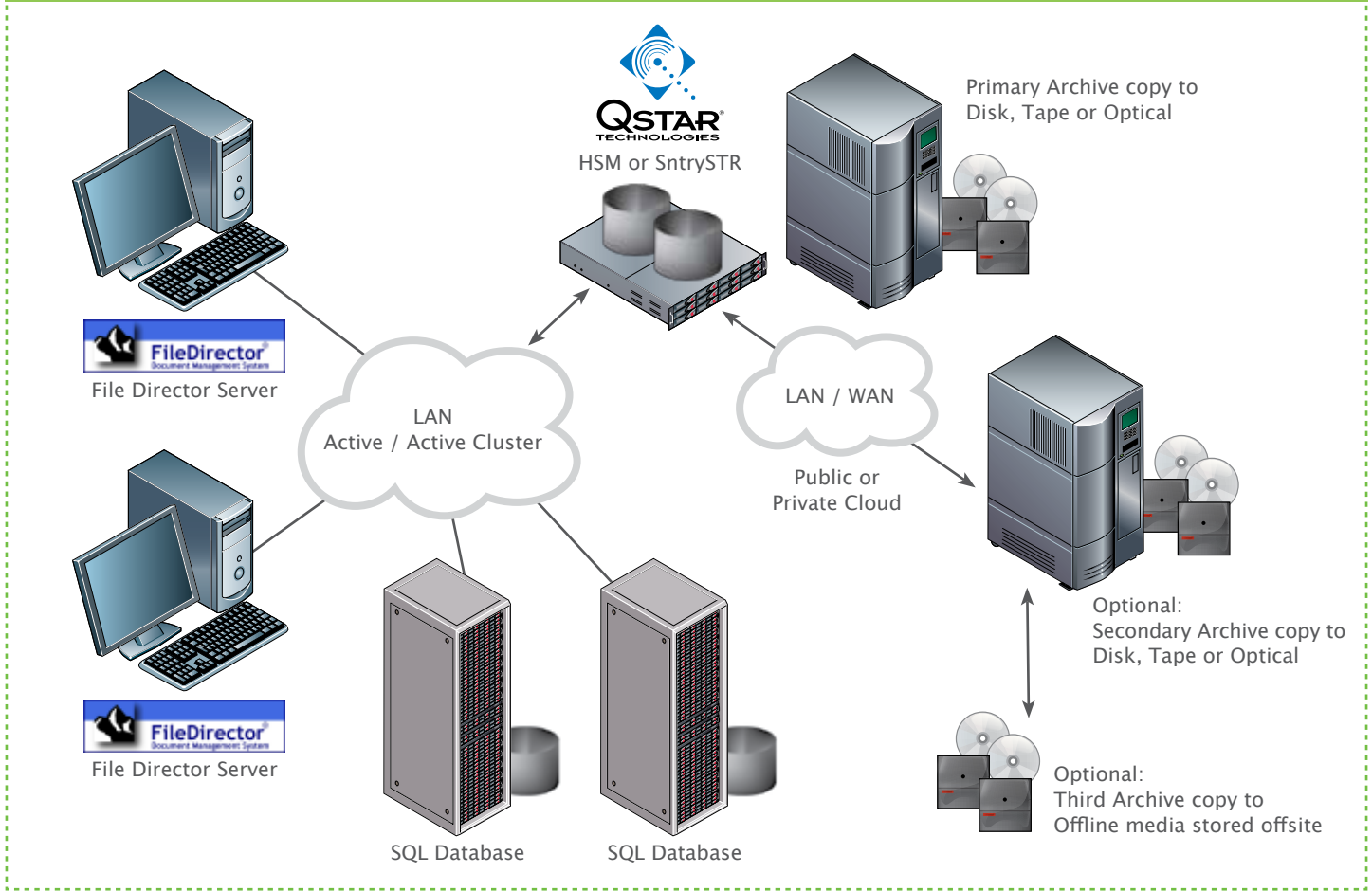
Building a secure active archive is important to all businesses, as there are some documents that are frequently accessed and those who are rarely accessed but still require easy retrieval when needed. QStar HSM uses hard disk as a front-end cache to allow fast retrieval of frequently used files. Less frequently used files are automatically retrieved from archive media such as an optical or tape.

For disaster prevention; the only reliable method of protecting valuable archive data from disaster is to maintain multiple copies at two separate locations. QStar provides this in several ways. Additional archive copies can be created and then stored offsite. Alternatively secondary systems can be set up with automatic mirroring or replication of data. By creating multiple copies, the archive does not need to be included in the back-up regime, reducing back up and improving recovery time in the event of a site or data disaster.

### QStar HSM Benefits

- Provides low cost long-term document retention and access
- Eliminate backup overhead for archive data
- Optimizes storage resource utilization
- Highly scalable capacity and functionality
- Provides a foundation for regulatory compliance
- Disaster prevention options

# Spielberg / QStar Document Management Archive Configuration



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